

# Manawatu Art Expo 2022

## Registration Information Form

**Applications for registration are invited for the Feilding and District Art Society 15<sup>th</sup> Annual Manawatu Art Expo, to be held in the Palmerston North Conference and Function Centre, Main Street, Palmerston North on 15<sup>th</sup>, 16<sup>th</sup>, 17<sup>th</sup>, July 2022.**

**Registration closes 31<sup>st</sup> May 2022**

### Eligibility

- There are three categories for registration:
  - \*Non Bay Places available for a max of 5 artworks (max size limit of each 1m x 1m)
  - \*Small Bay (approx 1.95 x 3.00m)
  - \*Large Bay (approx 4.3 x 3.00)
- Mediums accepted are water colour, oil, acrylic, ink, pastel, pencil, charcoal, mixed media, and sculpture media.
- No photography, prints, cards or functional utilitarian 3D work will be accepted.
- No computer generated art will be accepted.
- All artworks must be able to be hung (except sculptures)
- All artworks must be the artist's original; no reproductions or art class work will be accepted.
- All artworks must be for sale.
- All artworks will be subjected to a scrutineer team who have the right to reject any work that in their opinion does not meet required standards of quality, presentation, or required criteria. Their decision will be final.
- No composite paintings with one image divided between two or more frames will be accepted for Non Bay entries.
- The Art Expo is a Cash and Carry Sale and **not** an Exhibition.
- A 30% commission applies to all sales.
- A bay can be used by a single artist, or a small bay may be shared by two artists, and a large bay by up to three artists.
- **Bay Artists are encouraged** to man their bays. (demos of artwork allowed within own bay)
- **Bay artists are not required** to return an Artworks Submission Form but will be required to fill in labels (which will be supplied if requested.) Labels must be written neatly in **black** pen with details identical to details on the swing tags on the back of the artworks.
- **Non Bay artists must return their Artworks Submission Form by 19th June 2022**

**By mail to:** 104 Manchester Street  
Feilding  
4702

**OR By email to:** [info@feildingartsociety.com](mailto:info@feildingartsociety.com)

### Copyright

- Copyright applies to all artworks.
- Copyright remains the artist's unless they explicitly agree to relinquish it when the artwork is sold.
- Artworks that are reproductions of other artists, or of artworks published in books or magazines, will be disallowed as they infringe the copyright of the original photographer/artist.
- A class exercise set by, or demonstrated by, a tutor is copyright to the tutor. Therefore, artwork which follows a tutor's demonstration may not be submitted.

### **Presentation**

- Work will not be accepted unless presentation conditions are met (i. e. Undamaged frames, cord and "D" rings.)
- All artwork (other than sculpture) must be ready to hang; dry and fitted with folding D rings and cord. No wire, string, or wool will be accepted.
- Sculptures must be presented individually on plinths provided by the artist or hired from Feilding and District Art Society.
- Framing must be of a professional standard.
- Glass with mirror clips is not acceptable.
- Framed paintings and canvases must have a swing tag attached to the cord and written on firm card. The swing tag must include artist's name, artwork title, medium used, and price.
- Bay artists are responsible for setting up their own bays.

### **Delivery**

- Courier delivery is only an option for Non Bay artists.
- Both Non Bay personal deliveries and courier deliveries must be delivered to:

**Conference and Function Centre  
354 Main Street  
Palmerston North**

**On Wednesday 13th July between 10:00 am and 2:00 pm.**

*Non Bay Artists using courier delivery must notify couriers of specified delivery date and time. Late work will not be accepted.*

- Prepaid return courier stickers must be included with couriered artworks.
- Bay artists must set up their bays no earlier than 2pm on Wednesday 14th July and complete before 2:00 pm. on Thursday 15th July.
- No packaging material can be stored at the Conference and Function Centre.

### **Collection**

- All unsold artworks that were delivered personally are to be collected on
- Sunday 17th July between 4:30 pm and 5:00 pm.
- FEILDING AND DISTRICT ART SOCIETY will not take responsibility for transporting uncollected artworks.
- Couriered works that are unsold will be returned to artists within 10 days of Expo finishing.

### **Insurance**

- Insurance of artworks while in transit to and from the venue, and while on display, is the responsibility of the artist.

### **DISCLAIMER:**

**Feilding and District Art Society will take all reasonable care to protect your artworks while in their care. When submitting works the artist acknowledges that FEILDING AND DISTRICT ART SOCIETY accepts no responsibility for damage or loss caused to the artwork while it is in FEILDING AND DISTRICT ART SOCIETY'S care.**